

Official Transcript Requests

The Admissions & Records Office provides official transcripts reflecting coursework and grades for all credit courses taken at the University of Hawaii Maui College (UHMC). For courses taken at another UH campus, a transcript request must be placed at that UH campus. Current students can view and print their academic record in MyUH via [STAR](#). See <http://maui.hawaii.edu/transcripts/> for more information.

- All transcripts released directly to the student are stamped "Issued to Student" in a sealed envelope.
- Hold-for-Grades transcripts are normally sent out within 2 weeks of semester grades being posted.
- Hold-for-Degree transcripts are processed once a degree has been conferred, generally 6-8 weeks after the semester ends.
- Transcript Requests submitted by fax or phone will **NOT** be accepted.